1. Pizza with the Deans
2. Agenda Items
   a. Budget Re-allocations
   b. Increase to travel funds?
      i. Is there a need for increased funds?
         1. Within 200 miles of Iowa City, remain $200
         2. Contiguous North America, remain $300
         3. Increase international travel award to $500
      ii. Do we run out of funds?
         1. A substantial number of applications get disqualified based on logistical errors in the application—if these logistical errors are corrected we may need more funds in order to fund applications at the current rate.
   c. Year-end Summary
3. Executive Reports
   a. President’s Report—Kimberly Hoppe
      i. Thank you to everyone who devoted many hours to the successful organization of the Jakobsen Conference!
      ii. It is very important for everyone to be at our next meeting on Monday, May 6th. We will be electing our Executive Board and voting on the FY2014 budget. Pizza will be provided!
      iii. Congratulations! GSS won the ECGPS Member Government of the Year
   b. Vice President’s Report—Elizabeth Deifell
      i. Nothing to report
   c. Treasurer’s Report—Jordan Yanke
      i. Nothing to report
   d. Membership Officer’s Report—Katie Kidwell
      i. This year we had 123 full and alternative senators. Additionally, we filled 17 previously unfilled seats. We still need to increase regular attendance, potentially a good goal for next year’s Membership Officer.
   e. Parliamentarian’s Report—Andrew Juhl
      i. Nothing to report
   f. Graduate Council Report—Azar Eslam Panah, Kimberly Hoppe, James Skretta, Lindsey Thomas
      i. Upcoming meetings and minutes are posted at: http://facstaff.grad.uiowa.edu/graduate-council/meetings
   g. ECGPS Delegate Report—Tiara Perez, Kimberly Hoppe
      i. Elections were held at our last meeting on 4/16/2013: Congratulations to our new Executive Board!

Ben Gillig - President
Matt Enriquez - Vice President
Anna Hardin - Executive Officer
Gene Parker - GPAC Chair
Judith Kituku - Grants Coordinator

ii. Brush and Rush 5K Run/Walk - Benefits the 2011 Patient Fund - April 27 at 9am in Terry Trueblood Park (4213 SE Gilbert St, Iowa City, Iowa) - register

http://gss.grad.uiowa.edu
grad-senate@uiowa.edu
Graduate Student Senate
Executive Council Meeting
Minutes
30-April-2013

here: brushandrush5k.weebly.com

h. DGSAC Delegate Report—James Skretta
   i. Nothing to Report
i. Webmaster’s Report—James Skretta
   i. Nothing to Report

4. Committee Reports
   a. Academic Mentoring Committee—Hayley McLoughlin
      i. The committee awarded eight Sandra Barkan Outstanding Mentoring Awards at the Jakobsen conference with funding secured from both the Graduate College and the Office of the Vice President for Research. We attempted to host a undergraduate student Q/A panel at the Jakobsen conference but no students attended, largely due to miscommunications about advertising. Notes for improvement of future events have been made, which include the idea for a bimonthly Q/A panel with a few graduate students from one discipline (E.g., Neuroscience or Chem Engineering) each seminar. The academic mentoring committee also manages the Mentorship Match program, which has received over two dozen mentor and mentee applications in the past year and has facilitated 4 matches. Future ideas for improvement of the match program will include increased advertising and follow-up surveys/documentation of the effectiveness of the match. Thanks to all the committee members who volunteered to help out with these activities!

   b. Computer Resources Committee—Sam Trammel
      i. Nothing to Report
   c. International Student Committee—Amr El-Bokl
      i. Nothing to report
   d. Jakobsen Conference Committee—Sindhura Anamali, Samantha Shune, Shaun Wilkinson
      i. The Jakobsen Conference was a big success this year. We had a total of 206 presentations submitted this year from both graduate and professional students across campus. This is a great improvement from the *approximately* 175 presentations from last year. (Of course though this did increase our budget needs…) We are also really excited that we had 102 students submit papers to be judged (up from 81 the year before). Over $6000 in prize money was awarded. In addition to the professional student award competition (graciously sponsored by ECGPS), there were a few other changes/additions this year. For the first time, we offered presenters the opportunity to receive formal feedback on their presentation skills (both from peers and from faculty members). We also had a number of service tables be present during the poster session (e.g., representative from HSO/IRB, the Writing Center, the Speaking Center, the library) for students and faculty to talk to during the conference. These would be items worth continuing to
pursue as we try to continue to grow the conference, especially trying to increase professional student involvement.

The conference went fairly smoothly this year with regard to day-of activities, however, many unexpected things occurred in the planning process leading up to the conference. First, the unanticipated break from SURF and the Obermann Center's decreased role in this year's conference provided more room in the schedule for new activities (we recommend exploring this more for future conferences). However, it also meant increased expenses that had been covered by these other organizations in the past (i.e., poster board rentals). Related to the publicity side of things, we ran into significant problems with the EIF form and approval of publicity materials and submitting orders for our various publicity-related materials. Future chairs should be aware that this year the IMU was "ok" with approving publicity materials and even printing posters and ordering radio advertisements prior to completing the EIF; however, the EIF had to be completed before ordering things for the actual event (i.e., tote bags, lanyards, poster board rental, etc.). Therefore, it will be good to complete the EIF paperwork as early as possible, which may require moving the deadline for submissions earlier. Other than that, from the Event Planning side of things the Jakobsen Conference went fairly smoothly this year!

From a publicity side, again emphasizing that the EIF was definitely a big deal throughout the process. When I started off initially to begin with publicity events like posters EIF completion was questioned and its way too early to say how many people etc and how much of food to be ordered without knowing about the submissions. I would say that EIF should not be clubbed with the publicity part as it was difficult to get the initial campus posters printed to begin with. As long as we have some posters going and emails sent how do we get students attention about the conference and without the submissions we cannot judge what is the turnover going to be like in order to complete the EIF. This is something that should be definitely be looked at for the next conference and allowance should be made to get things going. We also had some difficulty with our 4IMPRINT order despite having things organized ahead of time.

In looking forward, we only have the IMU reserved for the next two years for Jakobsen. We currently have March 29, 2014 and March 28, 2015. We should probably look in reserving future dates.

- Jakobsen Conference Review Committee—James Skretta
  - Nothing to report
- Legislative Committee
  - Nothing to report
- Service & Social Committee—Andrew Juhl, Sheri Martin
  - Nothing to report.
- Travel Funds Committee—Lindsey Thomas, Gabriela Hamerlinck
i. HUGE thank you to those who helped review applications during the last session. We had a lot of applications and were a little short on reviewers, so, as always, we very much appreciate everyone's hard work.

We received almost 100 applications during the March funding cycle and funded approximately 89% of those that were eligible. We also received 11 applications for the Supplemental Award and funded all of the eligible applicants.

The remaining GSS Travel Funds deadline for the 2012 fiscal year is on Thursday, May 23, at 11:59PM. July 18 is the first deadline for FY2013-14. The May and July review session dates/times/locations are TBD.

ii. The Travel Funds committee has granted 172 Awards for Conference (or equivalent) Travel so far this year, totaling $52,800. We have $7,200 left to distribute during the May funding cycle. The committee also granted 10 Supplemental Awards for Research, totaling $4600 (this is out of an allotted $7000; we funded every eligible application this year). Lindsey will be stepping down as chair in July, and Gaby will be taking over with a TBD co-chair. Please contact Gabby Hamerlinck if you are interested in serving as co-chair of the Travel Funds Committee.

Attendees

Hayley McLoughlin
Bryan Brown
Andrew Juhl
Lindsey Thomas
Kimmy Hoppe
Elizabeth Diefell
Kristin Worthington
Shawn Wilkinson
James Skretta
Sam Trammell
Jordan Yanke

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