



Graduate Student Senate  
General Assembly Meeting  
Agenda  
6-May-2013

The University of Iowa  
Graduate College  
205 Gilmore Hall  
Iowa City, IA 52241  
(319) 335-3260

**1. Call to Order—6:00pm**

- a. Approval of Agenda and Minutes (~1 minute)

**2. Introduction of Senators (~ 2 minutes)**

**3. 2:2:2 (2 Senators: 2 Departments: 2 Minutes)**

**4. Grad College Report**

**5. Agenda**

- a. Approval of the Budget  
b. Elections  
    i. President  
    ii. Vice President  
    iii. Treasurer  
    iv. Executive Associate  
    v. Parliamentarian  
    vi. Public Relations Officer  
vii. Graduate Council Representatives  
    1. Social Science and Education  
    2. Biological and Health Sciences  
    3. Mathematical, Physical, Engineering Sciences  
    4. Humanities

**6. Executive Reports**

- a. President's Report\*\*—Kimberly Hoppe  
b. Vice President's Report—Elizabeth Deifell  
c. Treasurer's Report—Jordan Yanke  
d. Membership Officer's Report\*\*—Katie Kidwell  
e. Parliamentarian's Report—Andrew Juhl  
f. Graduate Council Report\*\*—Azar Eslam Panah, Kimberly Hoppe, James Skretta, Lindsey Thomas  
g. Graduate Student Organizations Liaison—Brian Fahey  
h. ECGPS Delegate Report\*\*—Tiara Perez, Kimberly Hoppe  
i. DGSAC Chair Report\*\*—James Skretta  
j. Webmaster Report\*\*—James Skretta

**7. Committee Representative Reports**

- a. Academic Mentoring Committee\*\*—Hayley McLoughlin  
b. Computer Resources Committee—Sam Trammel  
c. International Student Committee—Amr El-Bokl  
d. Jakobsen Conference Committee\*\*—Sindhura Anamali, Samantha Shune, Shaun Wilkinson  
e. Jakobsen Conference Review Committee—James Skretta  
f. Legislative Committee  
g. Service & Social Committee —Andrew Juhl, Sheri Martin  
h. Travel Funds Committee\*\*—Lindsey Thomas, Gabriela Hamerlinck

**8. Announcements \*\***

**9. Adjournment**

\*\*Reports Included

<http://gss.grad.uiowa.edu>

[grad-senate@uiowa.edu](mailto:grad-senate@uiowa.edu)



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## Reports

### 7. Executive Reports

- a. President's Report—Kimberly Hoppe
  - i. Nothing to report
- b. Vice President's Report—Elizabeth Deifell
  - i. Nothing to report
- c. Treasurer's Report—Jordan Yanke
  - i. Nothing to report
- d. Membership Officer's Report—Katie Kidwell
  - i. This year we had 123 full and alternative senators. Additionally, we filled 17 previously unfilled seats. We still need to increase regular attendance, potentially a good goal for next year's Membership Officer.
- e. Parliamentarian's Report—Andrew Juhl
  - i. Nothing to report
- f. Graduate Council Report—Azar Eslam Panah, Kimberly Hoppe, James Skretta, Lindsey Thomas
  - i. Upcoming meetings and minutes are posted at:  
<http://facstaff.grad.uiowa.edu/graduate-council/meetings>
- g. ECGPS Delegate Report—Tiara Perez, Kimberly Hoppe
  - i. Nothing to report
- h. DGSAC Delegate Report—James Skretta
  - i. The Dean's Graduate Student Advisory Committee has had a successful year. We thank the many students who responded to the survey regarding graduate education that we distributed earlier in the semester. We are currently pouring through the results (there are MANY useful comments!!) and plan to meet with CLAS Dean Djalali later in May to discuss the findings. Dean Djalali is very enthusiastic and open to working with graduate students. DGSAC looks forward to continued dialogue in the following year.
- i. Webmaster's Report—James Skretta
  - i. Thanks to everyone for a very smooth year with the GSS Website. As always, if anyone needs web support for any committee project, our website has the capacity to accommodate most, if not all of your electronic needs!

### 8. Committee Reports

- a. Academic Mentoring Committee—Hayley McLoughlin
  - i. The committee awarded eight Sandra Barkan Outstanding Mentoring Awards at the Jakobsen conference with funding secured from both the Graduate College and the Office of the Vice President for Research. We attempted to host a undergraduate student Q/A panel at the Jakobsen conference but no students attended, largely due to miscommunications about advertising. Notes for improvement of future events have been made, which include the idea for a bimonthly Q/A panel with a few graduate students from one discipline (E.g., Neuroscience or Chem Engineering) each seminar. The



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academic mentoring committee also manages the Mentorship Match program, which has received over two dozen mentor and mentee applications in the past year and has facilitated 4 matches. Future ideas for improvement of the match program will include increased advertising and follow-up surveys/documentation of the effectiveness of the match. Thanks to all the committee members who volunteered to help out with these activities!

- b. Computer Resources Committee—Sam Trammel
  - i. Nothing to Report
- c. International Student Committee—Amr El-Bokl
  - i. Nothing to report
- d. Jakobsen Conference Committee—Sindhura Anamali, Samantha Shune, Shaun Wilkinson
  - i. The Jakobsen Conference was a big success this year. We had a total of 206 presentations submitted this year from both graduate and professional students across campus. This is a great improvement from the \*approximately\* 175 presentations from last year. (Of course though this did increase our budget needs...) We are also really excited that we had 102 students submit papers to be judged (up from 81 the year before). Over \$6000 in prize money was awarded. In addition to the professional student award competition (graciously sponsored by ECGPS), there were a few other changes/additions this year. For the first time, we offered presenters the opportunity to receive formal feedback on their presentation skills (both from peers and from faculty members). We also had a number of service tables be present during the poster session (e.g., representative from HSO/IRB, the Writing Center, the Speaking Center, the library) for students and faculty to talk to during the conference. These would be items worth continuing to pursue as we try to continue to grow the conference, especially trying to increase professional student involvement.

The conference went fairly smoothly this year with regard to day-of activities, however, many unexpected things occurred in the planning process leading up to the conference. First, the unanticipated break from SURF and the Obermann Center's decreased role in this year's conference provided more room in the schedule for new activities (we recommend exploring this more for future conferences). However, it also meant increased expenses that had been covered by these other organizations in the past (i.e., poster board rentals). Related to the publicity side of things, we ran into significant problems with the EIF form and approval of publicity materials and submitting orders for our various publicity-related materials. Future chairs should be aware that this year the IMU was "ok" with approving publicity materials and even printing posters and ordering radio advertisements prior to completing the EIF; however, the EIF had to be completed before ordering things for the actual event (i.e., tote bags, lanyards, poster board rental, etc.). Therefore, it will be good to complete the EIF paperwork as early as possible, which may require moving the deadline for submissions earlier. Other than that, from the Event Planning side of things the Jakobsen Conference went fairly smoothly this year!



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From a publicity side, again emphasizing that the EIF was definitely a big deal throughout the process. When i started off initially to begin with publicity events like posters EIF completion was questioned and its way too early to say how many people etc and how much of food to be ordered without knowing about the submissions. I would say that EIF should not be clubbed with the publicity part as it was difficult to get the initial campus posters printed to begin with. As long as we have some posters going and emails sent how do we get students attention about the conference and without the submissions we cannot judge what is the turnover going to be like in order to complete the EIF. This is something that should be definitely be looked at for the next conference and allowance should be made to get things going. We also had some difficulty with our 4IMPRINT order despite having things organized ahead of time. In looking forward, we only have the IMU reserved for the next two years for Jakobsen. We currently have March 29, 2014 and March 28, 2015. We should probably look in reserving future dates.

- e. Jakobsen Conference Review Committee—James Skretta
  - i. Nothing to report
- f. Legislative Committee
  - i. Nothing to report
- g. Service & Social Committee—Andrew Juhl, Sheri Martin
  - i. Nothing to report
- h. Travel Funds Committee—Lindsey Thomas, Gabriela Hamerlinck
  - i. HUGE thank you to those who helped review applications during the last session. We had a lot of applications and were a little short on reviewers, so, as always, we very much appreciate everyone's hard work.

We received almost 100 applications during the March funding cycle and funded approximately 89% of those that were eligible. We also received 11 applications for the Supplemental Award and funded all of the eligible applicants.

The remaining GSS Travel Funds deadline for the 2012 fiscal year is on Thursday, May 23, at 11:59PM. July 18 is the first deadline for FY2013-14. The May and July review session dates/times/locations are TBD.

- ii. The Travel Funds committee has granted 172 Awards for Conference (or equivalent) Travel so far this year, totaling \$52,800. We have \$7,200 left to distribute during the May funding cycle. The committee also granted 10 Supplemental Awards for Research, totaling \$4600 (this is out of an allotted \$7000; we funded every eligible application this year). Lindsey will be stepping down as chair in July, and Gaby will be taking over with a TBD co-chair. Please contact Gabby Hamerlinck if you are interested in serving as co-chair of the Travel Funds Committee.



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**9. Announcements**

- a. **Staff awards**—Nominate a Staff member by May 10, 2013

More information can be found at: <http://www.uiowa.edu/~staff/awardsmain.html>

Any questions please contact: [staffawards@uiowa.edu](mailto:staffawards@uiowa.edu)

2012-2013 Graduate Student Senate  
**Roster of Elected Positions**

**Executive Officers:**

President

Kimberly Hoppe

[kimberly-hoppe@uiowa.edu](mailto:kimberly-hoppe@uiowa.edu)

Vice President

Elizabeth Deifell

[elizabeth-deifell@uiowa.edu](mailto:elizabeth-deifell@uiowa.edu)

Treasurer

Jordan Yanke

[jordan-yanke@uiowa.edu](mailto:jordan-yanke@uiowa.edu)

Executive Associate

Bryan Brown

[bryan-brown@uiowa.edu](mailto:bryan-brown@uiowa.edu)

Membership Officer

Katie Kidwell

[katie-kidwell@uiowa.edu](mailto:katie-kidwell@uiowa.edu)

<http://gss.grad.uiowa.edu>

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Parliamentarian  
ECGPS Delegates

Andrew Juhl  
Kimberly Hoppe  
Tiara Perez  
Elizabeth Deifell (alt)  
Kimberly Hoppe  
Azar Eslam Panah  
Lindsey Thomas  
James Skretta  
James Skretta

andrew-juhl@uiowa.edu  
kimberly-hoppe @uiowa.edu  
tiara-perezmorales@uiowa.edu  
elizabeth-deifell@uiowa.edu  
kimberly-hoppe @uiowa.edu  
azar-eslampanah@uiowa.edu  
lindsey-thomas@uiowa.edu  
james-skretta@uiowa.edu  
james-skretta@uiowa.edu

Graduate Council

Webmaster

**Roster of Appointed Positions**

**Committee Chairs:**

Academic Mentoring Committee  
Computer Resources Committee  
International Student Committee  
Jakobsen Conference Committee

Hayley McLoughlin  
Sam Trammell  
Amr El-Bokl  
Samantha Shune  
Shaun Wilkinson  
Sindhura Anamali  
James Skretta

hayleysm@gmail.com  
sam-trammell@uiowa.edu  
amr-elbokl@uiowa.edu  
samantha-shune@uiowa.edu  
shaun-wilkinson@uiowa.edu  
sindhura-anamali@uiowa.edu  
james-skretta@uiowa.edu

Jakobsen Conference Review  
Legislative Committee  
Service & Social Committee

OPEN  
Andrew Juhl  
Sheri Martin  
Lindsey Thomas  
Gabriela Hamerlinck

andrew-juhl@uiowa.edu  
sheri-martin@uiowa.edu  
lindsey-thomas@uiowa.edu  
gabriela-hamerlinck@uiowa.edu

Travel Funds Committee

**Additional GSS Representatives:**

Dean's Graduate Student Advisory  
Committee (DGSAC)  
Graduate Student Organizations Liaison  
GPAC

James Skretta  
Brian Fahey  
Benjamin Gillig

james-skretta@uiowa.edu  
brian-fahey@uiowa.edu  
benjamin-gillig@uiowa.edu