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# 21<sup>st</sup> Annual James F. Jakobsen Graduate Conference

Sponsored by The University of Iowa Graduate Student Senate & The Graduate College

March 30<sup>th</sup>, 2019

<http://jakobsen.grad.uiowa.edu>

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## Creative Works Submission Guidelines

Thank you for your interest in submitting your work to the Jakobsen Graduate Conference. The following pages will provide you with the necessary information for you to complete the submission process.

Having your work judged by faculty members is **optional**. You may present your work at the Jakobsen Graduate Conference and not have it judged, if you so choose. In that case, the only requirement is to submit your abstract in the electronic application. However, please be aware that you will not be eligible for any of the cash awards.

If you want your work to be judged, please be aware that all judging materials must be received by **February 1, 2019 at 11:59 pm** to be eligible for cash awards. In addition to an abstract, please be prepared to upload a full version of an artist's statement online during the submission process if you are electing to have your work judged.

All graduate students who submit to the conference will be accepted. Please be prepared to present your work on March 30, 2019. We will contact you in the middle of March with your session time and room in the IMU. If you have any questions, please contact the conference chair at [ryan-stoldt@uiowa.edu](mailto:ryan-stoldt@uiowa.edu).

### **Important Links:**

Application information: <http://jakobsen.grad.uiowa.edu>

Electronic Submission: [https://uiowa.qualtrics.com/jfe/form/SV\\_2coplXAs67jc2Cp](https://uiowa.qualtrics.com/jfe/form/SV_2coplXAs67jc2Cp)

### **Instructions:**

The following materials must be submitted by the submission deadline. All submissions, regardless of whether you wish to be judged, require the following:

1. Complete online application.
2. Submit an abstract describing your creative work. This is both completed in a form on the application and uploaded with the online application.



Jakobsen Conference Committee Chair:  
Ryan Stoldt, Department of Journalism and Mass Communication  
[ryan-stoldt@uiowa.edu](mailto:ryan-stoldt@uiowa.edu)

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## Abstract Formatting Requirements:

The abstract will be printed in the conference program. The following formatting requirements must be followed. Please contact the conference committee chair with any questions.

- REMOVE ALL identifying information from your written work.
- Explain your work in a manner that is understandable to anyone outside of your specific discipline.

## If you wish for your entry to be judged, you will need to follow these additional guidelines:

- For all submissions, please submit a **one page artist's statement** describing your work in greater detail. Please touch on the themes of your work and the influences behind your creation. Also, briefly describe the context of your submitted excerpt as it may relate to the whole of your work. Finally, your artist statement should clearly articulate your goals for the creative work.
- Use 12-point font, double-spaced, 1-inch margins on all sides, and page numbers in the footer.

## Additional, genre specific guidelines

For visual art (sculpture, prints, drawing, painting):

- In addition to the requirements mentioned above, submit photos of your creative work.
- Send **5-8 (no more than 8) high-resolution, color images** of your creative work to [Ryan Stoldt](#).
- These will be forwarded to the judges for evaluation along with your artist's statement.
- Use the following subject heading: "Jakobsen CW Entry; Last Name, First Name."

For performance art (music, dance, theatre, film):

- In addition to the requirements mentioned above, submit an audio or video file of your work.
- Send a **10-minute excerpt (max)** of your creative work to [Ryan Stoldt](#).
- Use the following subject heading: "Jakobsen CW Entry; Last Name, First Name."
- Music compositions should send an audio recording, not the score.

For written creative work (stories, fiction, screenplays, scripts, poetry):

- In addition to the requirements mentioned above, you must also upload **an excerpt of your work** to the online application (include this in the same file as your artist's statement).
- The **excerpt** of your creative work must be **no longer than 10 pages**. Use the abstract formatting requirements listed above. This excerpt should highlight a key scene, chapter, or section of your creative work.

For Arts Research submission guidelines:

- Please refer to the general submissions guideline
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## **Quick Checklist for Your Submission:**

### **To Present (but not be judged):**

1. Electronic Submission
2. Abstract

### **To Present and Have Your Paper Judged:**

1. Electronic Submission
2. Abstract
3. Artist's statement uploaded with electronic submission
4. Creative Work
  - a. Visual and Performance art emailed to [Ryan Stoldt](#).
  - b. Written work uploaded with online submission



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## Judging Criteria for Creative Works Submissions

### Section 1: General

#### A. Thoughtfulness & Professional Presentation of Work

#### B. Articulation of Goals

- Clearly establishes and articulates goals in artist's statement

### Section 2: Creative Work

#### A. Craftsmanship

- Quality of work displays evidence of both effort and skill

#### B. Acceptable Technical/Formal Facility

- Quality of work displays evidence of acceptable technical/formal facility

#### C. Creative Work Supports the Artist's Statement

- The creative work supports what is written in the artists' statement

### Section 3: Ideas/Concepts

#### A. Originality

- Work presents a unique perspective in a creative manner

#### B. Quality of Idea

#### C. Unity/Cohesion

- All parts contribute to the whole

#### D. Engagement

- Evocative; the work invites interpretation and provokes intellectual consideration



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## Additional Suggestions for Submissions

Faculty members will judge each submission. Please be aware that while we will attempt to find the best judges for your submission the faculty members reading your materials **may not** have a background in your particular area of study. The submission will be judged on the criteria presented in the information above. It is strongly recommended that your paper follow the submission criteria as closely as possible.

## Presentation at the Conference

You will be receiving the schedule for presentation of your talk or poster the middle of March. **You WILL NOT be judged during the day of the conference.** However, audience members will have the opportunity to provide you with written feedback. Oral presentations are 15 minutes in duration. This allotted time **INCLUDES** time for questions if you so choose. An in-room moderator will ensure all presenters follow the 15-minute time limit. Dress for this conference is business casual.



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