

GSS Executive Meeting Minutes
4.22.2019

1. Graduate College Update – Dean Keller

- a. President Harreld is naming a new VP
- b. New Diversity, Equity, and Inclusion (DEI) Director has been named!
- c. Processing OVPR grants
 - i. Giving away lots of money!
- d. Week from today (April, 29) is the VP for Research awards
 - i. Many of grad students are receiving awards
- e. Kim Chickering is officially retired
 - i. Bout to put out a call to find a successor
- f. Looking for another Grad Student Success person to work with Jen Tietle
 - i. Full time position
 - ii. Funding secured
- g. 210 Doctoral Students graduating

2. Questions

- a. Transition materials
 - i. Can we write in that it's alright to meet with Dean Keller?
 - 1. Yes, good thing to meet with the Deans
- b. Can we do 3-4 mass emails per year out of Graduate College office?
 - i. Sounds good!

3. Transition Planning

- a. Each person writing up transition materials. Include:
 - i. Day to day duties
 - ii. Special projects
 - 1. What have you done so far?
 - 2. Who were main contacts?
 - 3. What's the overall goal?
- b. Should we write a transition document for each of the chairs to make the transition smoother?
 - i. What were the main projects that you worked on this year?
 - ii. What do you need to do at the beginning of the year?
 - iii. What do you need to do at the end of the year?
 - iv. Contact lists are essential – make sure we have room for this in the document template
 - v. KaLeigh will be restructuring the document for each chair and sending it out

4. Election Process

- a. Only positions lacking nominees for GSS officers are:
 - i. Biomedical sciences GPSG delegate
 - 1. Associate Dean Barga has someone who is going to run but hasn't put their name down on the sheet
 - ii. Social sciences GPSG delegate
 - 1. Molly Hall-Martin from Education nominated by Shelley
 - 2. Jordan Conrad from Comm Studies also nominated by Shelley
 - iii. Membership & publicity officer
 - 1. Caroline will run again if no one else does
- b. Want to send another email this week:

- c. Process:
 - i. Floor is open to the election process
 - 1. Are there any last minute noms?
 - 2. Candidates recuse themselves from the room while the others give their speeches
 - 3. Elections will follow the order on the sheet
 - 4. Elected officers should meet after elections
 - 5. GPSG delegates should be invited to the last GPSG meeting to observe
- 5. Coffee Hours Update**
 - a. Carry the idea forward into next year
- 6. GSS Rebranding / Marketing Materials**
 - a. Joe Canella has agreed to help us with marketing materials over the summer
 - i. New logo
 - ii. Non-time specific flyer/promotional material "one-sheet"
 - iii. Banner / runner to use at Coffee Hour or Orientation / tabling events
 - iv. Buttons / stickers / magnets / refrigerator clips with new logo
- 7. Budget**
 - a. Lookin' good
 - b. We were budgeted \$21.5k
 - i. Sitting at \$19.7k
- 8. Set April 30th Agenda**
 - a. Speakers
 - b. Grad college
 - c. Regular set of reports including committees
 - d. New business
 - i. Elections
 - e. Old business
 - i. Constitutional Changes
 - f. Year Wrap-Up
 - i. Recognition of outstanding senators
 - 1. Gurjap
 - 2. Elliot
 - 3. Ellen
 - 4. Sydney
 - 5. Ryan
 - g. Open floor / Diversity, Equity, and Inclusion (DEI) discussion in committees
 - i. Have committees meet to add to the transition document
 - h. Committee/Senator Transition

Exec Associate Action Items

- Send minutes to Ryan T. to put on Website
- Send emails to general assembly before elections
 - Next Monday: Last call for nominations on Monday with agenda
 - Tuesday mornin': Reminder for GSS Coffee Hour and nominations tomorrow
 - Friday: Email with reminder for nominations on Friday
- Talk to Yochai about food rather than cookies
- Year wrap-up summary – future direction