GSS Voting on Monday April 9th in the GSS General Member Meeting

Background Information
As a note, the April 9th elections meeting can sometimes feel overwhelming. While we are voting on six positions, it can take some time to take nominations, hear from the nominees, and make intentional and careful decisions. Please plan on this meeting running longer than our usual meetings.

It is necessary for our government to make intentional decisions about the next executive officers that will represent all graduate students at the UI when the general meetings are not in session.

We will provide some light snacks and beverages to help encourage folks to stay. Please note this is a MANDATORY meeting for full senators. If you are a full senator and cannot attend or need to leave early, you must have your alternate fill in for you.

Eligibility for Running
* No person shall hold more than one elected seat in the GSS.
* Nominations for Elected Officers may be made by any full senator. Self nominations by full senators are acceptable. If a full senator is not present at the meeting, the alternate senator for that person becomes “the full senator” representative.
The Executive Associate is in charge of taking nominations (emailed nominations are acceptable, or during the elections meeting).
Any member of the GSS, whether a full senator or an alternate, is eligible to be nominated for an elected office.

Voting:
All officers must be elected by a vote of the full senators present at the meeting at which the election is held.
- If no person receives a majority on the first ballot, all nominees not receiving one of the two highest vote tallies shall be removed, and a second ballot shall be taken with the remaining candidates.
- On the second ballot, whichever candidate receives a plurality of votes shall be declared the winner.

We MUST VOTE on:
1. President
   Currently stef.shuster@uiowa.edu
   The President of the GSS is the chief executive officer of the GSS, and the primary advocate on behalf of graduate students both to the Graduate College and the University community at large. While specific duties of the President will vary from year to year, the President shapes the overall agenda and direction of the GSS.
   a. The President, under advisement of the rest of the Executive Council, schedules and sets the agenda for all meetings of the GSS.
b. The President chairs all meetings of the GSS.
c. The President schedules and chairs all meetings of the Executive Council.
d. The President appoints the chairs of the various standing committees and any ad hoc committee that may be formed during his or her tenure. The President is an ex officio member of all standing committees.
e. The President is automatically one of the four GSS Graduate Council Representatives.

2. Vice-President
Currently Ulrike Carlson (ulrike-carlson@uiowa.edu)
The Vice-President of the GSS assists the President in carrying out the functions of the Graduate Student Senate and shall assume the duties of the President when the President is absent.

a. The Vice-President is the chair of the Committee on Committees.
b. The Vice-President shall serve a liaison between the GSS and those organizations and committees at the University, which the Executive Council sees fit.
c. The Vice-President shall be responsible for organizing all lectures and other events not under the purview of a standing committee.

3. Treasurer
Currently Andy Koons (andrew-koons@uiowa.edu)
The Treasurer of the GSS is responsible for the administration of all GSS funds and business affairs.

a. The Treasurer serves as the chair of the annual Finance Committee, and as such plans the annual budget of the GSS.
b. The Treasurer shall prepare a statement on the current finances of the GSS prior to each general meeting.

4. Membership Officer
Currently Candice Robinson (candice-robinson@uiowa.edu)
The Membership Officer of the GSS is responsible for keeping track of the membership of the GSS and attendance at meetings of the GSS.

a. The Membership Officer shall, under the supervision of the Executive Council, prepare an annual list of departments and interdisciplinary programs eligible for representation in the GSS, and the appropriate number of representatives for each.
b. The Membership Officer is responsible for periodically notifying departments that have vacancies in their representation.
c. The Membership Officer is responsible for notifying members who are not in good standing.
d. The Membership Officer is responsible for maintain an updated list of members of the GSS.
e. The Membership Officer is responsible for the orientation of new members.
5. Executive Associate
Currently Kimmy Hoppe (kimberly-hoppe@uiowa.edu)

The Executive Associate assists the President in assuring the smooth running of the GSS.

a. The Executive Associate is responsible for keeping the minutes of meetings of the GSS, and for distributing those minutes as appropriate.
b. The Executive Associate is to receive any legislation to be introduced at meetings of the GSS and to notify the President and the Executive Council so that the legislation will be included on the agenda.
c. The Executive Associate shall be responsible for working closely with the Webmaster to fulfill duties as pertaining to publication on the website.
d. The Executive Associate, together with the Membership Officer, shall be responsible for public relations activities that serve to promote the GSS, including the production and distribution of brochures, fliers, and mailings on behalf of the GSS.

6. Parliamentarian
Currently Sam Bouwers (samantha-honken@uiowa.edu)

The Parliamentarian ensures that meetings are conducted in an orderly fashion. The Parliamentarian is the authority on constitutional issues, as well as the traditions of the GSS and Robert’s Rules of Order.

a. The Parliamentarian is responsible for calling meetings of the GSS to order.
b. The Parliamentarian shall recommend changes to the GSS Constitution on an annual basis, to keep it accord with the practices of the GSS.
c. The Parliamentarian shall be responsible for any research into the rules and regulations of the University affecting the GSS or the graduate student population as is required by the Executive Council or the GSS.