



Graduate Student Senate
General Assembly Meeting
Minutes
November 5, 2019

The University of Iowa
Graduate College
205 Gilmore Hall
Iowa City, IA 52241
(319) 335-3260

- 1. Call to Order General Assembly Meeting—6:00pm** – Peter Miller
- 2. Introduction of Senators** (2 mins.)
- 3. Graduate College Update** – Dean Keller (5 mins.)
 - a. Thank you to Christian and Caroline for their Graduate College Strategic Plan work
 - b. GSEC
 - i. Has started up work again
 - ii. Started meeting last week
 - iii. Looking at updating by-laws
 - iv. Look at grievance procedure flow
 - v. Dean Keller is appointing Dean Campo to chair
 - c. Research in the Humanities Award
 - i. Only one applicant this year so far
 - ii. Wants to re-announce this award
 - iii. Potential deadline in late January or early February
 - d. 3MT
 - i. 13 finalists
 - ii. Friday, November 15, 3:00 to 5:00, Art West Building
 - e. New suicide prevention program called Kognito, see counseling.uiowa.edu/Kognito
 - f. Gilmore Hall
 - i. Early January, Graduate College will be moving to Calvin Hall
 - ii. 6 months later, will be moving back to Gilmore Hall
 - g. First Generation College Student Week
 - i. Activities on Friday, November 8 from 12:00-1:00 in S401 Pappajohn Business Building
 - ii. RSVP for the event at tinyurl.com/ui1stgen
- 4. Presentation by UI Collegiate Recovery Program** – Karen Grajczyk (10 mins.)
 - a. 23% of all college students in 2012 met the criteria for a substance use disorder
 - b. The UI CRP helps students with substance use disorders
 - c. Not an addiction treatment program, instead, provide support for students
 - d. Added an initiative called SMART Recovery, both graduate and undergraduate students come
 - e. Current Programming
 - i. Success, no Excess, weekly, drop in support group, Thursday, 5:30
 - ii. Strength in Numbers
 - iii. SMART Recovery, Monday, 9:30
 - iv. Alternative Tailgate
 - f. The support group numbers are currently low
 - g. They need our help spreading the word
 - h. Drop in and confidential support for students
 - i. Contact Karen for more information
 - j. Here is our website: <https://vp.studentlife.uiowa.edu/priorities/alcohol-harm-reduction/recovery/>
 - k. Facebook: <https://www.facebook.com/UICRP/>
- 5. Presentation about Graduate Student Success** – Jen Teitle (10 mins.)
 - a. Professional Development Opportunities
 - i. Experiences beyond the core of your Ph.D. program



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- ii. Offer direct professional development and direction towards other resources in various areas
 - 1. Grant writing and Fellowships
 - 2. Career Development (not just non-academic careers)
 - 3. Communicating your Research
 - 4. Diversity, Equity, and Inclusion
 - 5. Wellness and Balance
 - 6. Teacher Training
 - 7. Responsible Research
 - 8. Leadership
- iii. Career Planning and Advising
 - 1. Make an appointment
 - 2. Casual conversation about career strategy
- iv. Grant Writing
 - 1. Individual one-hour appointment for help for external grants
- v. Networking
 - 1. Dinner for Twelve, opportunity to have dinner with 12 graduate students as well as alumni, can ask casual questions about certain careers
- vi. Center for the Integration or Research Teaching and Learning
 - 1. Can prepare you to be a better teacher while earning tiered certificates
 - 2. Can develop a project related to your teaching
- vii. Three Minute Thesis
 - 1. Research communication event
 - 2. Talk about your research in 3 minutes using 1 slide
- b. Students primarily find Graduate Student Success through a peer recommendation
- c. 95% of students were extremely satisfied after working with Graduate Student Success

6. Reports

- a. **President Report** – Christian Bako (2 mins.)
 - i. Graduate College Strategic Plan, SWOT matrix activity @ next meeting
 - 1. At the December meeting, we will do a SWOT analysis as a group
 - 2. SWOT means Strengths, Weaknesses, Opportunities, and Threats
 - 3. Split up the meeting into 12-minute segments for each of the four pillars of the Graduate College Strategic Plan
 - 4. Email Christian or Caroline if you have suggestions for how to best run the upcoming meeting
 - ii. Committee work / standard operating procedure (SOP) documents
 - 1. Everyone should be on an Outlook group corresponding to their committee
 - 2. The SOP document should be a document that is updated each year
- b. **Other officer reports** (5 mins.)
 - i. Travel Funds, OVPR research grant deadline will be extended
 - ii. Travel Funds, degree related travel fund deadline is November 8
- c. **COGS Report** – Rachel Maller (2 min.)
 - i. COGS cannot endorse candidates



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- ii. COGS can endorse policies. At the next meeting, COGS will be discussing which policies to support.
- iii. A recent review of employment practices at Iowa did not include graduate student input.
- iv. COGS is writing a letter to ask about why graduate students were not included
- v. Events
 - 1. November 6: Text banking (reaching out to potentially interested non-members) at 4:30 in the Wesley Center, followed by a social at Joe's (first beer on us)
 - 2. November GMM: 11/14 at 5:30 in the Wesley Center
 - 3. COGSgiving Potluck!: After November GMM
 - 4. End of Semester Social: 12/4 at 6pm at Joe's
 - 5. December GMM: Tuesday 12/10 at 5:30 in the Wesley Center
- d. **GPSG Delegates Report** – (3 mins.)
 - i. Asking for students to be involved in committees
 - ii. Wrote letters to representatives at the last meeting

7. Old Business

- a. **Approval of Previous Meeting Minutes** (1 min.) – Christian Bako
 - i. Motion to approve the minutes
 - ii. Second
 - iii. Minutes approved

8. New Business

- a. **New Social Media Manager Position** – Christian Bako (5 mins.)
 - i. New position to manage the GSS Facebook and Twitter accounts
 - ii. Adopt social meeting strategy
 - iii. Report to GSS about the reach that GSS has with social media platforms
 - iv. Discussion
 - 1. Good idea
 - 2. Consider committee versus an individual position
 - 3. Consider co-manager versus an individual manager
 - 4. Reporting responsibility increases visibility and holds the individual manager responsible
 - v. Vote
 - vi. New legislation is approved
- b. **Food at Exams and Committees Resolution** – Ellen Kiser (2 mins.)
 - i. Providing food at exams or committees puts undue stress on students
 - ii. Schools around the country have made similar resolutions
 - iii. The Civil & Environmental Engineering department at UI adopted a policy banning food at thesis committee meetings/defense
 - iv. The point is to make sure that departments are supporting their students
 - v. Discussion
 - 1. Table voting on resolution to the next meeting
 - 2. Will make changes before the next meeting
- c. **Office of Outreach and Engagement Resolution** – Caroline Cheung (2 mins.)
 - i. Students have raised concerns that the Office of Outreach and Engagement is being “shutdown”



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- ii. 4 out of 7 staff members have left
- iii. The office creates opportunities for graduate students
- iv. There is a false binary between campus and the community
- v. A statement could help the office by indicated graduate student support for the Office of Outreach and Engagement
- vi. In the upcoming meetings, there will be a draft of a statement
- vii. Contact Caroline if you have questions or input

9. Committee Meetings – (10 mins.)

- a. Please meet with your committee, decide on a chair if you have not already, make plans for initiatives to accomplish, and start working on the initiatives

10. Adjournment – 7:00 PM

Announcements

a. Next Travel Funds Application Deadline – November 8th

- i. The next [GSS Travel Fund application](#) deadline is Nov. 8, 2019 by 11:59 PM. This round of applications is for conferences occurring between October 1, 2019 and January 1, 2020.

b. Next Degree-Related Travel Award Application Deadline – November 8th

- i. The next [GSS Degree-Related Travel Award application](#) deadline is Nov. 8, 2019 by 11:59 PM. With funds from the Graduate College, The Graduate Student Senate administers travel funding assistance to pay a portion of both domestic and international travel expenses for graduate students who must travel for the completion of a graduate project. The project can be research, scholarship or a creative activity required by your degree program.

c. Future Travel Funds Application Deadline – January 17th

- i. After November 8, the next [GSS Travel Fund application](#) deadline is Jan. 17, 2020 by 11:59 PM. This round of applications is for conferences occurring between November 1, 2019 and February 29, 2020.

d. Next General Assembly Meeting – Tuesday, December 3, 2019

- i. The next Graduate Student Senate general assembly meeting will take place on Tuesday, December 3rd, 2019 from 6:00-7:00PM at the Old Capital Mall conference center (UCC-2520D).

e. GSS Cortado Coffee Hour

- i. Do you like coffee? Do you like cookies? Do you like meeting graduate students from other departments? If so, please join GSS at Cortado Coffee & Café (26 S. Clinton Street) for a series of weekly "coffee-breaks" for ALL graduate students. Coffee and cookies will be available for free from 2:30-3:30 on alternating Tuesdays and Wednesdays during the Fall semester. Next coffee hour is scheduled for Tuesday, November 12th from 2:30 to 3:30. Please share our [Facebook event\(s\)](#)!

f. AMS/GSS Coffee Break

- i. GSS is now partnering with the Association of Multicultural Scientists (AMS) to host a weekly coffee break. This event happens each week on Tuesday at 10:00 A.M. in MERF 3112 on the west side of the river. Coffee, doughnuts, and fruit will be available. Everyone is welcome, come and go as needed!

g. COGS Events



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 - v. December GMM: Tuesday 12/10 at 5:30 in the Wesley Center
- h. Three Minute Thesis**
- i. The finals of the Three Minute Thesis Competition are on Friday, November 15 from 3:00 to 5:00 P.M. in 240 Art Building West
- i. First Generation Student Week**
- i. Activities on Friday, November 8 from 12:00-1:00 in S401 Pappajohn Business Building
 - ii. RVSP for the event at tinyurl.com/ui1stgen
- j. UI Collegiate Recovery Program**
- i. The UI Collegiate Recovery Program helps students with substance use disorders.
 - ii. To find out more information, visit their website at <https://vp.studentlife.uiowa.edu/priorities/alcohol-harm-reduction/recovery/> or find them on Facebook at <https://www.facebook.com/UICRP/>



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2019-2020 Graduate Student Senate
Roster of Elected Positions

Executive Officers:

President
Vice President
Treasurer
Executive Associate
Membership/PR Officer
Parliamentarian

Christian Bako
Evan Krasner
Jennie Liu
Adam Wood
Caroline Cheung
Peter Miller

christian-bako@uiowa.edu
evan-krasner@uiowa.edu
yujia-liu@uiowa.edu
adam-wood@uiowa.edu
caroline-cheung@uiowa.edu
peter-miller@uiowa.edu

GPSG Delegates:

Evan Krasner
Ellen Kiser
Anup Poudel
Adam Wood
Rachel Maller

evan-krasner@uiowa.edu
ellen-kiser@uiowa.edu
anup-poudel@uiowa.edu
adam-wood@uiowa.edu
rachel-maller@uiowa.edu

Graduate Council:

Emma Gabriele
Kody Waldstein
KaLeigh White
Christian Bako

emma-gabriele@uiowa.edu
kody-waldstein@uiowa.edu
kaleigh-white@uiowa.edu
christian-bako@uiowa.edu

Webmaster:

Sarah Kelly

sarah-m-kelly@uiowa.edu

Roster of Appointed Positions

Committee Chairs:

Graduate Success Committee
Graduate Teaching Committee
International Students Committee
Jakobsen Conference Committee
Service and Social Committee
Travel Funds Committee

Anup Poudel
Evan Krasner

Jennie Liu

anup-poudel@uiowa.edu
evan-krasner@uiowa.edu

yujia-liu@uiowa.edu