Minutes

I. Call to Order – 6:00 pm
   o Approval of Agenda and Minutes (~1 min)

II. Introduction of Senators (~1 min)

III. 222: 2 Senators, 2 Departments, 2 minutes (~2 min)
   o Sarah Eikleberry (Health & Sports Studies)
   o Kyle Moody (Journalism & Mass Communication)

IV. Graduate College Report (15 min)

   Dean Keller reminded senators that fall first deposit is on Thursday, and that two students have been hired in ITS to help will formatting theses to the university template. The Board of Regents acted on the request of the Graduate Education Task Force to close Oral and Max. Surgery, Stomatology, Statistic Genetics, Russian and Environmental Health. Name changes were approved for Rehabilitation and Counselor Education and the School of Urban and Regional Planning. The MFA in Book Arts was given first level approval. Dean Berkowitz has been acting and Interim Director of the Iowa Press. A national search has been initiated seeking 2 internal and 2 external candidates. The President has not yet announced the search for a new provost to replace interim provost Barry Butler of the College of Engineering. Finally, the winner of the L.B. Sims Outstanding Masters’ Thesis Award was announced.

V. Guest Speakers

   Cynthia Joyce – Office of the Ombudsperson

   The office has been open on campus for 24 years offering completely confidential conflict resolution services. Handout summary of annual report. 24 years of office on campus. Provide informal conflict resolution to students, faculty and staff. The office personnel are neutral and do not take sides in any conflict. Graduate students come mainly with advisor problems. A handout was provided summarizing the report of campus trends, services provided, and the concerns of the office for the coming year. The office is working with graduate college through the professional development program “The Network.”

VI. Executive Report Updates

   A. President’s Report – stef shuster*

      President shuster emphasized the following: “The Network” series of workshops from grad college, a quiet month of concerns in Executive Council pretty, watching for upcoming social and service events, and joining a committee.

   B. Vice President’s Report – James Skretta*

      Vice President Skretta offered to provide help to committee chairs looking for direction and projects, and also for consulting with individual senators about what committee to join.

   C. Treasurer’s Report – Brian Borchers

   D. Membership Officer’s Report – Ulrike Carlson*

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grad-senate@uiowa.edu
Membership Officer Carlson reminded senators that graduate students can serve on GSS even if they are in departments that are being closed. They can serve until they finish out their degree. She requested that senators provide her with contacts in departments that are not yet represented in GSS.

E. Parliamentarian’s Report – Perry Motsegood

F. Graduate Council Report – Kristi DiClemente, Kristina Rogers, Oksana Zagorodna, stef shuster*

Graduate Council Representatives informed the senate that the National Research Council report is now available on the graduate college website and reminded senators that assistants have been hired to help with Electronic Thesis Deposit (ETD).

G. Graduate Student Organizations – Meggie Aube

H. ECGPS Delegate Report – Senthilkumar Perumal Kuppusamy, stef shuster, Meggie Aube (alternate)*

ECGPS Delegates highlighted the upcoming Etiquette Dinner event interview practice. The “Earn While You Learn” scholarship is open to graduate students and its deadline is November 19. Information is available on the ECGPS website (application at the bottom of the page). The next ECGPS travel funds deadline is November 12.

I. DGSAC Chair Report – Nirmalla Barros*

A meeting is scheduled with Dean Maxson for Thursday, November 18 from 12-1 pm. An e-mail will be circulated to College of Liberal Arts and Sciences senators to solicit agenda topics.

J. Webmaster Report – Maneesh Kumar*

Nothing to update from report.

VII. Committee Representative Reports
A. Academic Mentoring Committee – Tracy Morgan, Meryl Irwin*

Forms for the new mentoring program are now online More information will follow.

B. Computer Resources Committee – Brian Borchers

C. Education Outreach Committee – Ulrike Carlson, Donna Lancianese*

The committee has planned a lecture Tuesday regarding the process of attaining IRB approval for research with human subjects.

D. International Student Committee – Joseph Steinitz, Chris Harris, Nikhil Sikka*

The problem with the Lekker Lekker website has been resolved. The committee plans to distribute a survey for international students to determine needs, problems, and wants. The committee continues to investigate concerns over the international student fees.

E. Jakobsen Conference Committee – Kyle Moody; Lynettia Felling; Lauren Rosales*

The committee still seeks a division head for Math/Physical Sciences/Engineering. The conference will take place March 25 & 26, 2011, so save the date. Submissions are likely to open in early December, when the new website is available.

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F. Jakobsen Conference Review Committee – Kristina Rogers

G. Service Committee – Kimberly Hoppe, Katie Benson*

Nothing to update from report.

H. Social Committee – Mike Palermo*

Chair Palermo reminded senators of the next FAC this week at Quinton’s at 7:00 pm, the gathering next Wednesday at Graze and 7:00 pm, and the Fall Ball event, Saturday December 4th at One-Twenty-Six (time TBA).

I. Travel Funds Committee – Kristi DiClemente, Alissa Hulstrand*

The next deadline for applications is Nov. 11th. The committee will meet for their review of applications on Nov. 17th @ 5:30 in 41 Shaefer Hall. The Research Travel Fund is a supplementary travel award for research also has an application deadline on Nov. 11th.

J. GPAC Representatives – Kelli Todd, Mike Palermo, Brian Borchers*

The Committee met on Oct 10th. New changes included: appeals are no longer accepted, funding allocated intermittently based on cycle meaning that the timing of an event is relevant to when an application may be funded.

VIII. Elections/Nominations

o UI Center for Human Rights Executive Board, Graduate Student Representative

Nominees:

- Alexis Stevens – American Studies
- Farai Marazi – Anthropology
- Douglas Grane – Geography
- Kimberly Tranel – International Studies

o Elected: Alexis Stevens – American Studies

IX. Announcements

X. Open Discussion

o Opened by chair - Closed by motion with second and approval by senate

XI. Adjournment (~1 min)

* Reports included
Agenda and Reports

I. Call to Order – 6:00 pm
   o Approval of Agenda and Minutes (~1 min)

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   o Kyle Moody (Journalism & Mass Communication)

IV. Graduate College Report (15 min)
   o Dean Keller
   o Dean Berkowitz

V. Guest Speakers
   o Cynthia Joyce and Susan Johnson– Office of the Ombudsperson

VI. Executive Reports
   A. President’s Report – stef shuster

Things seem a little quiet around here! If you are not involved with a committee, please check our website and select a committee to work with: http://gss.grad.uiowa.edu/committees. If you have not heard from a committee chair regarding meetings, events, information please don’t hesitate to contact them directly! I want to give a little shout out to our GPAC members who met on Saturday October 16th to review the Supplemental 1 funding requests for graduate, professional, and undergraduate student organizations. Thanks for your hard work! Also, Dean Gardinier and Anne-Marie Ericson have been quite busy lately hosting workshops and seminars for graduate students through a series called “The Network.” We try to send timely announcements about these professionalization workshops through our Listserv and post them on our Event Calendar (http://gss.grad.uiowa.edu/event). These are great opportunities to learn about various aspects of professionalization (dissertation writing, writing grant proposals, etc). Please look for these announcements and consider attending one or two of these workshops a semester! And, pass them along to the graduate students in your department who may also benefit from this series. If you have any questions, please contact anne-marie-ericson@uiowa.edu

B. Vice President’s Report – James Skreta

Good evening Senators,

Committee work is moving along nicely. If you are yet to get involved with a committee, please remember that it is your responsibility as a senator to be involved with at least one committee. Additionally, alternate senators can be, and are also encouraged, to serve on committees and assume leadership roles. If you would like more direction as to which committee to join, feel free to send President shuster or myself an e-mail (james-skreta@uiowa.edu).

I also want to remind the Senate about OrgSync. There has been a lull since the original invites were sent in September, but please check the site frequently for communication updates!

Lastly, I want to thank the new Senators who stayed at the end of the October meeting for the brief orientation session. If you are a new senator and have any questions regarding GSS we encourage you to approach any of the Senate members, as well as the Executive Council, with any questions.

Best wishes and stay warm as the weather becomes cool!

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C. Treasurer’s Report – Brian Borchers

Nothing to report at this time.

D. Membership Officer’s Report – Ulrike Carlson

A few more departments have selected GSS senators or alternates. I would like to welcome Eric Bavier and Geoff Fairchild from Computer Science; Brenna McMahon and Gregory Hermann from Epidemiology and Benjamin Darr from Political Science.

Currently not represented are the following departments: Accounting, African American Studies, Art, Biochemistry, Biomedical Engineering, Biosciences, Chemical & Biochemical Engineering, Dance, Dental Public Health, Electrical and Computer Engineering, Film & Video Production, Geoscience, Industrial Engineering, Interdisciplinary Studies, Linguistics, Management & Organizations, Management Sciences, Marketing, Masters of Public Health (MPH), Microbiology, Molecular & Cellular Biology, Molecular Physiology & Biophysics, Oral & Maxillofacial Surgery, Oral Pathology, Radiology, and Medicine (Stomatology) Public Health Genetics, Theatre Arts, Translational Biomedicine, Women's Studies, Writer's Workshop

If you know anyone from these departments (or if you know about these departments and their structure has changed for this year, etc.), please let me know and also talk to the person you know about GSS!

E. Parliamentarian’s Report – Perry Motsegood

Nothing to report at this time.

F. Graduate Council Report – Kristi DiClemente, Kristina Rogers, Oksana Zagorodna, stef shuster*

The Graduate Council has discussed, in the last few meetings, a few items of interest to graduate students. By now, I am sure you have heard that the National Research Council has completed its study and released information about departments around the country. More information can be found on the Graduate College website at [http://www.grad.uiowa.edu/nrc-assessment](http://www.grad.uiowa.edu/nrc-assessment). Due to the new requirements that all theses and dissertations be deposited as ETDs, the Graduate College has hired two part-time individuals to help with the formatting process. They will be available in Rm. 6 Gilmore Hall on Tuesdays, Wednesday and Thursday, initially on a drop-in basis, but on an appointment-basis as it gets closer to deposit deadlines. For those of you who advise undergraduate students or are planning on taking them again (for fellowship purposes or changing universities for your PhD), be aware that ETS is rolling out a new test format for the GRE that is different from previous years. These changes will show up on tests in August 2011. Please check the ETS website for additional information about these changes: [http://www.ets.org/gre/](http://www.ets.org/gre/)

G. Graduate Student Organizations – Meggie Aube

Nothing to report at this time.

H. ECGPS Delegate Report – Senthilkumar Perumal Kuppusamy, stef shuster, Meggie Aube (alternate)

The ECGPS Interdisciplinary Outreach Committee (IOC) is hosting an Etiquette dinner on November 10th from 6-8pm in the IMU Blackbox Theatre. Do you have interviews approaching? Have you wanted to put your best face forward? Do you need to brush up on your table manners? Don't miss this once per semester event that will leave you with plenty of information to use whether you are at home, at an interview, or in a restaurant! Reserve your ticket ($25) by e-mailing: ecgps@uiowa.edu with your RSVP (Name and College). First come first serve and we only have 100 tickets for sale. Please note that the next ECGPS travel funds application is due November 12th. Please visit their website for more information: [http://ecgps.uiowa.edu/funding/](http://ecgps.uiowa.edu/funding/). Finally, ECGPS and the UISG announced the deadline for the Earn While...
You Learn Scholarship for November 19th. Please visit this website for more information: 
http://sgatui.uiowa.edu/funding.html. The Earn While You Learn Scholarship is a need-based scholarship and is open to all full-time students who work a minimum of 15 hours per week and have a completed financial aid file with the Office of Student Financial Aid. The $500 scholarship will be awarded to twelve students who demonstrate the most financial need. The Office of Student Financial Aid will determine the award recipients.

I. Dean's Graduate Student Advisory Council Chair Report – Nirmalla Barros

We will be meeting with the College of Arts and Sciences Dean, Linda Maxson, on Thursday, Nov. 18 12-1:00. Some initial discussions of pertinent meeting topics include increasing tutoring services for undergraduates in writing. Grad students have observed how students are ill-prepared to write papers. These centers can enhance retention rates and also finance graduate students.

J. Webmaster Report – Maneesh Kumar

I met with last year’s webmaster, Tim, this week. I learned the ropes of the website so can now full assume the role of webmaster.

Also, just a general reminder to Committee chairs and co-chairs to make sure your committee page on the site is up to date with your members as well as what the committee is doing. Let me know if you need help doing this. There was a question at one of the new leadership meetings on how to add graduate students that might be on your committee but are not senators, I now know how to do this and can help if the need arises.

VII. Committee Representative Reports

A. Academic Mentoring Committee – Tracy Morgan, Meryl Irwin*

The committee has also been working on updating the online application for matching mentees and mentors campus-wide. We hope to have this program up and running for next semester! We are also in the initial stages of assessing the need for smaller, mentoring projects on a department-by-department basis, beginning with home departments of committee members. If you are a committee member and HAVE NOT yet investigated this in your home department, please email the chair.

Thanks to all who joined our committee! If interested in joining please email the chair for more info (theresa-morgan@uiowa.edu).

B. Computer Resources Committee – Brian Borchers

Nothing to report at this time.

C. Education Outreach Committee – Ulrike Carlson, Donna Lancianese

At our last meeting we presented the prototype for our brochure, complete with logo. We will take photos of graduate students after the next GSS meeting to incorporate them into our brochure and our website. We have one upcoming lecture event: "Regulations, Policies and Best Practices for Human Subjects Research - What Students REALLY NEED TO KNOW About the Regulatory Requirements and UI Policies for Conducting Human Subjects Research" will take place on Tuesday, November 2nd from 3:00 to 4:30 in Room E146, Adler Journalism Building. Please let your constituent know about this opportunity to find out more about IRB requirements - especially if you are in the Humanities or Social Sciences. Students in these subjects often are not aware that there research might require IRB approval.

If you are interested in participating in our Outreach Program with local high schools, please contact Ulrike (ulrike-carlson@uiowa.edu).

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D. International Student Committee – Joseph Steinitz, Chris Harris, Nikhil Sikka

The International Student Committee is transitioning to new leadership, and that changeover continues. ISC members met October 28:

- Discussed transition strategies and plans for the academic year.
- New co-chairs Sikka and Harris met with Si-Chi Chin to discuss management of Lekker Lekker! At this point she has agreed to further maintain the site even after leaving.
- A meeting with director of OISS will be set up to introduce the new co-chairs.
- A survey to determine the needs of International graduate students will be set-up in the near future.

E. Jakobsen Conference Committee – Kyle Moody; Lynettia Felling; Lauren Rosales

The Jakobsen Graduate Conference Committee is working hard to make the Conference on March 25 and 26, 2011 the best yet. We still need division heads for the Mathematical, Physical Sciences, and Engineering Sciences divisions of the conference. Anybody wanting to know more about the conference can feel free to e-mail any one of us, or meet with us after tonight’s meeting (kyle-moody@uiowa.edu, lauren-rosales@uiowa.edu, lynettia-felling@uiowa.edu). Also, those of you who have expressed interest in working with the conference will be contacted this week regarding a meeting to discuss ways that you can help. We’d like to set up a meeting before Thanksgiving to go over responsibilities of division heads and planned updates.

F. Jakobsen Conference Review Committee – Kristina Rogers

Nothing to report at this time.

G. Service Committee – Kimberly Hoppe, Katie Benson

We need more volunteers for the Hope Lodge Gala “Dancing for the Stars” on November 6th from 5:30PM-9PM. Please contact Jen Lee if you are available (jennifer-e-lee@uiowa.edu). Penny Wars will start today! Please put the labels on a container and display it in your department. The money raised will be collected at the next GSS meeting on December 7th. All donations will go to the Iowa City Crisis Center. The annual Wiffleball Tournament will likely be on Saturday April 2.

H. Social Committee – Mike Palermo

Lots of events coming up to close out the semester. This Friday (November 5) we will be going to Quinton's at 7 for another dinner. November 10 we will be doing another happy hour at Graze also starting at 7. There are specials on wednesdays so don’t be afraid to be social! After that we will have our Annual Semi-formal Fall Ball December 4 at 126. Heavy appetizers will be provided. This is an opportunity to get a little fancy and meet some grad students outside your department. Look for a flier to come. Any questions or ideas as always email Michael-Palermo@uiowa.edu.

I. Travel Funds Committee – Kristi DiClemente, Alissa Hulstrand

The November 11 cycle of the GSS Travel Fund and the new GSS Supplementary Travel Award for Research is currently underway. Both applications can be found on the GSS website. Those in the TF committee please mark your calendars; our next Travel Funds scoring session is on Wednesday, November 17 at 5:30 in the ITC in Schaeffer Hall. If you cannot make the meeting, please let Kristi know at kristi-diclemente@uiowa.edu.

J. GPAC Representatives – Kelli Todd, Mike Palermo, Brian Borchers

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GPAC met on October 10 to make funding decisions. The meeting went smoothly with good dynamics between participants. ECGPS needs to vote to approve the decision. There are two more finance cycles, and some requests for funding were delayed for a later cycle because their needs did not become salient until the later dates. The GSS GPAC representatives are considering proposing a few new requirements to the application process, so that it will be more clear which proposals serve graduate students, and to what degree. The biggest change is that there is no longer an appeals process following funding decisions. The decisions are considered final.

VIII. Elections/Nominations

- UI Center for Human Rights Executive Board, Graduate Student Representative

The UI Center for Human Rights has asked for a graduate student representative for their Executive Board. Affiliated with The University of Iowa's International Programs, The UICHR has as its mission the promotion and protection of human rights at home and abroad through distinguished multidisciplinary leadership in human rights research, education, and public service to The University of Iowa, its surrounding communities, the State of Iowa, and beyond. To this end, it attends to all categories of human rights, including "first generation" civil and political rights, but gives special attention to "second generation" economic, social, and cultural rights and "third generation" community or group rights.

The Executive Board advises and actively assists the UICHR in two critical ways: 1. With existing and contemplated programs of scholarly commentary, educational innovation, artistic advocacy and expression, and community outreach. 2. In the pursuit of public and private funding for the UICHR's administration and programs.

IX. Announcements

FAC on Friday November 5th at Quinton's 7pm: Please join other graduate students for the next GSS-sponsored "Friday After Classes" (FAC) social series. We will meet at Quinton's (215 E Washington St, Iowa City, IA) at 7pm for food, fun, and conversations. If you are not familiar with other GSS Senators, please ask the host to help you locate our group. Alternately, you could contact Social Committee Chair, Mike Palermo (michael-palermo@uiowa.edu). Friends welcome too!

X. Open Discussion

- Opened by chair - Closed by motion with second and approval by senate

XI. Adjournment (~1 min)
# Graduate Student Senate

## General Meeting

1-Nov-2010

## 2010-2011 Graduate Student Senate

### Roster of Elected Positions

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<thead>
<tr>
<th>Position</th>
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<tr>
<td>Executive Officers:</td>
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<tr>
<td>President</td>
<td>stef shuster</td>
<td><a href="mailto:stef-shuster@uiowa.edu">stef-shuster@uiowa.edu</a></td>
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<tr>
<td>Vice President</td>
<td>James Skretta</td>
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<tr>
<td>Parliamentarian</td>
<td>Perry Motsegood</td>
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<tr>
<td>Treasurer</td>
<td>Brian Borchers</td>
<td><a href="mailto:brian-borchers@uiowa.edu">brian-borchers@uiowa.edu</a></td>
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<tr>
<td>Executive Associate</td>
<td>Meryl Irwin</td>
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<td>Membership Officer</td>
<td>Ulrike Carlson</td>
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<td>ECGPS Delegates</td>
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<td><a href="mailto:senthil-kumar-pk@uiowa.edu">senthil-kumar-pk@uiowa.edu</a></td>
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<tr>
<td>Graduate Council</td>
<td>Kristi DiClemente</td>
<td><a href="mailto:kristi-diclemente@uiowa.edu">kristi-diclemente@uiowa.edu</a></td>
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<tr>
<td></td>
<td>Kristina Rogers</td>
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<td></td>
<td>Oksana Zagorodna</td>
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<tr>
<td>Webmaster</td>
<td>Maneesh Kumar</td>
<td><a href="mailto:maneesh-kumar@uiowa.edu">maneesh-kumar@uiowa.edu</a></td>
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### Roster of Appointed Positions

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<th>Committee Chairs:</th>
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<tbody>
<tr>
<td>Academic Mentoring Committee</td>
<td>Tracy Morgan</td>
<td><a href="mailto:theresa-morgan@uiowa.edu">theresa-morgan@uiowa.edu</a></td>
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<tr>
<td></td>
<td>Meryl Irwin</td>
<td><a href="mailto:meryl-irwin@uiowa.edu">meryl-irwin@uiowa.edu</a></td>
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<td>Computer Resources Committee</td>
<td>Brian Borchers</td>
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<td><a href="mailto:ulrike-carlson@uiowa.edu">ulrike-carlson@uiowa.edu</a></td>
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<tr>
<td>Education Outreach Committee</td>
<td>Donna Lancianese</td>
<td><a href="mailto:donna-lancianese@uiowa.edu">donna-lancianese@uiowa.edu</a></td>
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<td>Joseph Steinitz</td>
<td><a href="mailto:joseph-steinitz@uiowa.edu">joseph-steinitz@uiowa.edu</a></td>
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<td></td>
<td>Chris Harris</td>
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<td>Nikhil Sikka</td>
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<td>Jakobsen Conference Planning</td>
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<tr>
<td></td>
<td>Laura Rosales</td>
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<td></td>
<td>Netta Felling</td>
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<td>Jakobsen Conference Review</td>
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<tr>
<td>Service Committee</td>
<td>Kimberly Hoppe</td>
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<tr>
<td></td>
<td>Katie Benson</td>
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<td><a href="mailto:michael-palermo@uiowa.edu">michael-palermo@uiowa.edu</a></td>
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<tr>
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<td><a href="mailto:kristi-diclemente@uiowa.edu">kristi-diclemente@uiowa.edu</a></td>
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<td>Alissa Hulstrand</td>
<td><a href="mailto:alissa-hulstrand@uiowa.edu">alissa-hulstrand@uiowa.edu</a></td>
</tr>
</tbody>
</table>

| Additional GSS Representatives:   |                         |                              |
| Dean’s Graduate Student Advisory  | Nirmalla Barros         | nirmalla-barros@uiowa.edu    |
| Committee (DGSAC)                 |                         |                              |
| Graduate Student Organizations Liaison | Meggie Aube            | meghan-aube@uiowa.edu         |
|                                  | Brian Borchers          | brian-borchers@uiowa.edu      |
|                                  | Kelli Todd              | kelli-todd@uiowa.edu          |
|                                  | Mike Palermo            | michael-palermo@uiowa.edu     |
|                                  | Alexandra Nica (alt.)   | alexandra-nica@uiowa.edu      |
|                                  | Tim Paschkewitz (alt.)  | timothy-paschkewitz@uiowa.edu |

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