

GSS Executive Meeting Minutes  
February 24, 2020

- I. Grad Student Appreciation Week
  - A. Student Success Committee
    1. Typically the responsibility of the Student Success Committee
    2. No progress from the committee on Grad Student Appreciation Week
    3. Maybe talk to the Student Success Committee about this issue
    4. Can we provide the Student Success Committee with resources from last year?
    5. Christian will work on the above
  - B. Also might do some “Jakobsen” type events during the week
    1. Resume/CV workshop
    2. Mock interviews for industry or academia
    3. IDP workshop (individual development plans)
    4. Panel on “alternative to academic” careers
    5. The Jakobsen Committee should work on the Jakobsen events
  - C. Friday Night Vibes at the end of the Grad Student Appreciation Week
    1. Big Grove or Ballroom in the Iowa Memorial Union
    2. Coordinate with GPSG
    3. We would provide the funds
    4. Big Grove would be a good idea
    5. Social and Service Committee would help on the above, would work with GPSG to organize, our primary contribution would be the funds
- II. GSS Website Updates
  - A. Graduate College has been moving website development to a new platform
  - B. Worked on what is old and can be deleted
  - C. Updated the Jakobsen Conference information on the website
  - D. Hoping to change the GSS Executive Committee page
- III. Handbook / Constitution
  - A. Peter is almost done sorting through how to describe the new positions
  - B. Specifies Public Relations chair position and Social Media chair position
  - C. Can probably read at the next meeting or send out before the April meeting
- IV. Nominations / Elections
  - A. Call for nominations at the second to last meeting, April meeting
  - B. Circulate the nomination spreadsheet
  - C. Have elections at the last meeting
  - D. March meeting, have to have elections for Vice President and Social Media Manager
- V. Transition documents
  - A. Everyone on the Executive Committee should update or create their transition documents for next year
- VI. Update on budget / finances
  - A. Requested \$2000 for the CCC conference
  - B. Peter said that we should vote on this funding in a General Assembly Meeting
  - C. Caroline should talk about this event at the March meeting

- VII. How much does each committee have to spend?
  - A. The Social and Service Committee is the only committee that has spent money
  - B. There is a lot of flexibility with out budget, especially with the Jakobsen Conference being canceled this year
  - C. Question for Jennie would be “How much does each committee have to spend?”
  - D. Want to get committees to use money, but don’t want committees to throw money around
  - E. Other ways to use money
    - 1. Social media posts
    - 2. Logo, web materials
- VIII. Social & Service Committee Event at Clinton Street Social?
  - A. The Social and Service Committee is working on hosting an event at the Clinton Street Social
  - B. It is important to note that it is a long process to host an event involving alcohol
  - C. Christian will remind the committee to work on the event information form, this process could take a long time because there is alcohol involved
  - D. Considering Thursday and Friday, Thursday would be better because the food and alcohol minimum is less
- IX. GSS Coffee Hour
  - A. First event for this semester is this Wednesday, February 26 from 2:00 to 3:00
  - B. Will alternate Wednesday and Tuesday every other week
- X. March Meeting
  - A. See the above for items for the agenda
  - B. Also follow up about the Committees legislation changes
  - C. The goal would be to send out the modified document before the meeting
  - D. The document has already been approved, but some changes need to be made
  - E. Jennie can talk about finances at the meeting